

Student Application Form (International)

THIS IS A FORMAL APPLICATION. PLEASE ATTACH SUPPORTING DOCUMENTATION.

Email the completed form to: admissions@princeton.edu.au

Are you applying for student visa from offshore? No Yes If yes, please specify visa office: _____

Is your student visa or any other visa refused by Australian Immigration in the past? No Yes

Personal Details

First Name Date of Birth
 Middle Name Gender Male Female
 Last Name Other
 Nationality Country of Birth
 Passport No. Passport Expiry Date
 Do you hold a current Australian Visa? No Yes Visa No. Visa Expiry
 Marital Status Married Single
 Do you have a Victorian Student Number (VSN)? No Yes If Yes, please specify VSN
 If you have never been issued a VSN please tick
 Do you have a Unique Student Identifier number (USI)? No Yes If Yes, please specify USI
 If you have never been issued USI no. please complete the USI authorization form

How to apply

- Please write clearly in blue/black ink using capital letters in English.
- Include one set of supporting documents with this application, including certified English translated copies.
- All supporting documents for this application must be certified true copies of originals.
- Ensure that you sign the declaration at the back of this form.

Contact Details

Address in Australia (if any) State Post Code
 E-mail Alternative E-mail (optional)
 Phone Phone (in home country) Work Phone
 Address in Home Country Country Post Code
 Postal Address (if different from the one mentioned above)

Course Preference

Course Name	CRICOS Course Code	Course Duration	Intake Date
<input type="checkbox"/> General English (Elementary to Upper-Intermediate Level)	115651J	52 weeks	<input type="text"/>
<input type="checkbox"/> Elementary Level (12 weeks)			<input type="text"/>
<input type="checkbox"/> Pre-Intermediate Level (12 weeks)			<input type="text"/>
<input type="checkbox"/> Intermediate Level (10 weeks)			<input type="text"/>
<input type="checkbox"/> Upper Intermediate Level (10 weeks)			<input type="text"/>
<input type="checkbox"/> Certificate IV in Business (Course Code: BSB40520)	115647E	28 Weeks	<input type="text"/>
<input type="checkbox"/> GRADUATE DIPLOMA OF MANAGEMENT (LEARNING) (Course Code: BSB80120)	115650K	104 Weeks	<input type="text"/>
<input type="checkbox"/> Diploma of Leadership and Management (Course Code: BSB50420)	115648D	56 Weeks	<input type="text"/>
<input type="checkbox"/> Advanced Diploma of Leadership and Management (Course Code: BSB60420)	115649C	90 Weeks	<input type="text"/>

Student must fill/complete the following forms/test along with the student application form.

Please tick "YES", if you have filled it.

- Pre Enrolment/Training form (PTR)

No Yes

- Language, Literacy and Numeracy Test (LLN)

No Yes

Section 4

Study Reason

Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/apprenticeship (Tick ONE box only)

- | | |
|---|---|
| <input type="checkbox"/> To get a job | <input type="checkbox"/> It was a requirement of my job |
| <input type="checkbox"/> To develop my existing business | <input type="checkbox"/> I wanted extra skills for my job |
| <input type="checkbox"/> To start my own business | <input type="checkbox"/> To get into another course of study |
| <input type="checkbox"/> To try for a different career | <input type="checkbox"/> For personal interest or self-development |
| <input type="checkbox"/> To get a better job or promotion | <input type="checkbox"/> To get skills for community/voluntary work |
| | <input type="checkbox"/> Other reasons |

OSHC (Overseas Student Health Cover)

Do you require Overseas Student Health Cover? Yes No

If yes, please specify Single Couple Family

Section 5

Payment Option

The total amount of all fees, including course fees, administration fees, materials fees and any other charges, is stated in the course information material that is available prior to enrolment.

Princeton Education Group Pty Ltd T/A Princeton International College requires, a prospective or current student to prepay fees in excess of a total of \$1500 (being the threshold prepaid fee amount). International students are not required to pay more than 50% of the course fee up front where the course is 25 weeks or more in duration but may require it for courses that are shorter than 25 weeks. However, students and their sponsors may choose to pay more than 50 % of tuition fees up front if they wish to do so. This allows students and those paying fees on their behalf, such as their parents or a scholarship sponsor, to pay any amount greater than 50 per cent of the tuition fees to take advantage of favourable exchange rates or have the convenience of only paying once.

Where a student or those paying fees on their behalf choose to pay \$1500 or more than 50% fee up front as an Initial Deposit, the remaining amount will be collected according to an agreed payment schedule detailed in the Written Agreement. The options for this payment schedule are below:

- Monthly payment Lump-sum payment for the first course enrolled

Section 6

English Language Proficiency

Is English your first language Yes No If no, what is your first language

I have completed an English proficiency test within the past two years to the required standard Yes No

If yes, please specify Name of the Test Test Result

Academic Qualifications (Please provide details of the most recent secondary or tertiary studies you have undertaken)

Highest Qualification	Name of Institution	Year Awarded
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 7

Credit Transfer / RPL

Are you applying for Credit Transfer (CT) Yes No

Are you applying for RPL Yes No

If yes to CT, please attach relevant Nationally Recognized Qualifications or Statement of Attainment. You are also required to fill out Credit Transfer Form and forward along with the supporting documents. If yes to Recognition of Prior Learning (RPL), please email your expression of interest to apply for RPL to info@princeton.edu.au to start your RPL process. A qualified assessor will be in contact with you for your RPL application.

Section 8

Refund Fees

Based on the circumstance of the default, a student may or may not be eligible to receive a refund for unspent pre-paid tuition fees.

Please visit our website www.princeton.edu.au for the latest refund policy or send a request to info@princeton.edu.au

Section 9

How did you hear about us?

- Education Agent Your friend studying at PIC Other
- PIC Website/Internet Exhibition/Education Fair

Section 10

Living Cost

Are you aware of the living costs associated with your studies in Australia?

- Yes No

For more information, please visit: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500>

Section 11

Labour force status

- Full-time Employee Part-time Employee Self Employed - Not Employing Others
- Employer Employed - Unpaid Worker in a Family Business Not Employed - Not Seeking
- Unemployed - Seeking Full-time Work Unemployed - Seeking Part-time Work Not stated (questioned asked of the clients but no answer provided)

Section 12

Schooling

Are you still attending school? Yes No Not Stated

- Highest completed school level? Not Started Completed year 10 Did not go to school
- Year 8 or below Completed year 11
- Year 9 or equivalent Completed year 12

Section 13

Prior Education (post secondary)

PRIOR EDUCATION FLAG:

- Yes - a prior educational achievement has been successfully completed No - a prior educational achievement has not been successfully completed Not stated (questioned asked of the clients but no answer provided)

HIGHEST QUALIFICATION COMPLETED:

- Bachelor Degree or Higher Degree level Advanced Diploma or Associate Degree Level Diploma Level Certificate IV
- Certificate III Certificate II Certificate I Miscellaneous Education

In which year did you complete your highest qualification?

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AVETMISS DETAILS TO BE FILLED BY ALL STUDENTS ENROLLING AT PRINCETON INTERNATIONAL COLLEGE (PIC)

The Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS) offer a nationally consistent standard for the collection and analysis of vocational education and training information throughout Australia.

Language and Cultural Diversity

Do you speak a language other than English at home? (If more than one language, please indicate the one that is spoken most often)

No Yes (please specify)

How well do you SPEAK English? Very Well Well Not Well Not at All

How well do you READ English? Very Well Well Not Well Not at All

How well do you WRITE English? Very Well Well Not Well Not at All

Disability

Do you have any special needs / disabilities? Not stated No Yes

(If yes, please specify the areas of disability, impairment or long-term condition. You may indicate more than one area)

Hearing/Deaf Physical Intellectual Learning Mental Illness

Acquired Brain visionImpairment Medical Condition Other

Please request for Special Needs/ Disability Policy & Procedure from reception desk or email:

Website: www.princeton.edu.au

ATSI Status: Are you of Aboriginal or Torres Strait Islander origin? No Yes, Aboriginal Yes, Torres Strait Islander

You will receive an acknowledgement email issuing you with an ID number. Please refer to this number to enquire about the status of your application or to send outstanding documents (where required)

Emergency Contact Details

Name

Relationship

Email

Phone

Application Checklist

- | | |
|--|---|
| <input type="checkbox"/> Completed all sections of the Application Form | <input type="checkbox"/> Certified/verified copy of Passport |
| <input type="checkbox"/> Certified/verified copies of Academic Transcripts | <input type="checkbox"/> Certified/verified copy of English test results |
| <input type="checkbox"/> Copy of Visa (if applicable) Attach | <input type="checkbox"/> Completed Pre Enrollment/Training form (PTR) |
| | <input type="checkbox"/> Completed Language, Literacy and Numeracy Test (LLN) |

Student Declaration

- I declare that all information provided in this application is accurate and complete and that PIC may refuse my application or cancel my enrolment if any information is found to be incorrect or misleading.
 - I understand that by completing this application, I am giving written consent to PIC to independently verify the information supplied by me in this form and request further documents as required
 - I declare that I am a Genuine Temporary Entrant and a Genuine Student. Please refer to the Department of Home Affairs website for details: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500>
 - I acknowledge that the information provided in the application is complete and correct.
 - I agree to undertake a testing requirement prior to any course entry, if deemed necessary by PIC, and adhere to any other pre requisite identified above.
 - I confirm that the information supplied in this form in relation to my study plan is true and accurate. I understand that any changes to my study plan may be considered detrimental.
- I confirm that I have received and read a copy of PIC's Student handbook available on www.princeton.edu.au and fully understand the requirements of the course and all policies and procedures.
- I consent to Department of Home Affairs providing PIC with any information about my visa status from the time of my application to the time of my departure from Australia.
 - I am 18 years old or over.

Fee: A Registration fee of \$250.00 is required to process this application.

Please note that application without payment will not be assessed but returned to the sender. Arrangement for the payment of tuition fees will be included in the Enrolment Agreement which will be issued once your application has been assessed.

I understand that PIC has the right to reject my application prior to issuing an 'Enrolment Agreement' and that this application fee is non-refundable.

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PRIVACY NOTICE

Under the Data Provision Requirements 2020, Princeton Education Group Pty Ltd T/A Princeton International College is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by Princeton Education Group Pty Ltd T/A Princeton International College for statistical, administrative, regulatory and research purposes. Princeton Education Group Pty Ltd T/A Princeton International College may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>.

I HAVE READ AND UNDERSTOOD THE INFORMATION PROVIDED IN THIS APPLICATION FORM.

Student Name:

Student Signature: Date:

Bank Details

Please electronically transfer the agreed fees payable as per the student written agreement from PIC as part of the enrolment fee to the bank account below:

Bank name: Commonwealth Bank of Australia | Account Name: Princeton Education Group.
BSB: 062 692 | Account number: 717 836 94 | SWIFT Code: CTBAU2S

NOTE: Please provide student's ID while transferring the fees and send remittance advices to: info@princeton.edu.au

Agent Use Only

Agent Comments on this Application:

Approved Agent Name:

Signature: Date:

For Office Use Only

PTR Form Approved Yes No

LLN Test completed Yes No If "No", Why?

Application Approved Yes No

Any Comments on this Application:

PIC Staff Name

Signature: Date:

Next Step: International student will receive the Letter of Offer and a written agreement with all conditions applicable issuing you with an ID number. Please refer to the student ID number to enquire about the status of your application or to send outstanding documents (where required).

Section 18

Section 19

Section 20

Section 21

DISABILITY SUPPLEMENT

If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list: Disability in this context does not include short-term disabling health conditions such as a fractured leg, influenza, or corrected physical conditions such as impaired vision managed by wearing glasses or lenses.

'11 — Hearing/deaf'

Hearing impairment is used to refer to a person who has an acquired mild, moderate, severe or profound hearing loss after learning to speak, communicates orally and maximises residual hearing with the assistance of amplification. A person who is deaf has a severe or profound hearing loss from, at, or near birth and mainly relies upon vision to communicate, whether through lip reading, gestures, cued speech, finger spelling and/or sign language.

'12 — Physical'

A physical disability affects the mobility or dexterity of a person and may include a total or partial loss of a part of the body. A physical disability may have existed since birth or may be the result of an accident, illness, or injury suffered later in life; for example, amputation, arthritis, cerebral palsy, multiple sclerosis, muscular dystrophy, paraplegia, quadriplegia or post-polio syndrome.

'13 — Intellectual'

In general, the term 'intellectual disability' is used to refer to low general intellectual functioning and difficulties in adaptive behaviour, both of which conditions were manifested before the person reached the age of 18. It may result from infection before or after birth, trauma during birth, or illness.

'14 — Learning'

A general term that refers to a heterogeneous group of disorders manifested by significant difficulties in the acquisition and use of listening, speaking, reading, writing, reasoning, or mathematical abilities. These disorders are intrinsic to the individual, presumed to be due to central nervous system dysfunction, and may occur across the life span. Problems in self-regulatory behaviours, social perception, and social interaction may exist with learning disabilities but do not by themselves constitute a learning disability.

'15 — Mental illness'

Mental illness refers to a cluster of psychological and physiological symptoms that cause a person suffering or distress and which represent a departure from a person's usual pattern and level of functioning.

'16 — Acquired brain impairment'

Acquired brain impairment is injury to the brain that results in deterioration in cognitive, physical, emotional or independent functioning. Acquired brain impairment can occur as a result of trauma, hypoxia, infection, tumour, accidents, violence, substance abuse, degenerative neurological diseases or stroke. These impairments may be either temporary or permanent and cause partial or total disability or psychosocial maladjustment.

'17 — Vision'

This covers a partial loss of sight causing difficulties in seeing, up to and including blindness. This may be present from birth or acquired as a result of disease, illness or injury.

'18 — Medical condition'

Medical condition is a temporary or permanent condition that may be hereditary, genetically acquired or of unknown origin. The condition may not be obvious or readily identifiable, yet may be mildly or severely debilitating and result in fluctuating levels of wellness and sickness, and/or periods of hospitalisation; for example, HIV/AIDS, cancer, chronic fatigue syndrome, Crohn's disease, cystic fibrosis, asthma or diabetes.

'19 — Other'

A disability, impairment or long-term condition which is not suitably described by one or several disability types in combination. Autism spectrum disorders are reported under this category.